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Extract Images from PDF Files

Sometimes you will have a PDF book instead of an EPUB book. The process to extract the images is different from the process for an EPUB.

There are two ways to extract images: taking screenshots, or converting to a .docx file and extracting the images from the new file.

Screenshots

For **Mac**:

- Press `Shift-Command-4`. Your cursor will become a cross-hair symbol.
- Press down on the left button on your mouse and drag to select the area of the screen to capture. To move the entire selection, press and hold Space bar while dragging.
- Simply release your mouse, or trackpad button, when done.
- The screenshot will be automatically saved as a .png file on your desktop.

For **PC**:

Mouse and Keyboard

- To open Snipping Tool, select the Start button, type snipping tool, and then select it in the search results.
- To choose the type of snip you want, select `Mode` (or, in older versions of Windows, the arrow next to `New`), and then choose `Free-form`, `Rectangular`, `Window`, or `Full-screen Snip`. When making free-form or rectangular snips, use your mouse to select the area that you want to capture.
- To take a new screenshot using the same mode you used last, select `New`.
- Use the Save and Copy buttons at the top of the snip to save or copy it to the clipboard.

Keyboard Only

- To open Snipping Tool, press the `Start` key, type snipping tool, and then press `Enter`. (There's no keyboard shortcut to open Snipping Tool.)
- To choose the type of snip you want, press `Alt + M` keys and then use the arrow keys to choose `Free-form`, `Rectangular`, `Window`, or `Full-screen Snip`, and then press Enter. When making a rectangular snip, hold down `Shift` and use the arrow keys to select the area you want to snip.
- To take a new screenshot using the same mode you used last, press `Alt + N keys`.
- To save your snip, press `Ctrl + S` keys. To copy it to the clipboard, press `Ctrl + C` keys.

> 🗒️ `Alt + M` is available only with the latest update to Windows 10

You can learn more about the snipping tool at Windows Support: Use snipping tool to capture screenshots.

Adobe Acrobat Reader DC

- To use the `Snapshot tool` first choose the `Edit` option in the menu and select `Take A Snapshot`.
- Drag a rectangle around the area you want to copy, and then release the mouse button.
- Press the `Esc` key to exit Snapshot mode.
- You can then paste the copied image into another application, such as Word.
- Once pasted you can save it as an image.

> This option is only available in Adobe Acrobat Reader DC and not the online version.

Converting PDF to Word Document

If you have Adobe Acrobat Reader DC or Adobe Acrobat Pro you can easily convert the PDF to a .docx file to extract the images.

First, Convert PDF to .docx

- Open the PDF in Adobe.
- In either the `Tools` tab, or the side menu, select `Export PDF`
- Make sure the option for `convert to` is selected as `Microsoft Word Document (*.docx)`
- Select `Export to Word`
- A popup window will open showing the conversion is happening, once completed it will ask you to `Save As`
- Simply select `Save As` and then select the folder you wish to save into.

Next Extract Images from .docx

Now that you have your word file you can extract your images.

- Go to `File` and select `Save As`.
- In the popup window, select the file format as `Web page (.htm)`.
- Select where you want to save this document.
- Once saved you will have a new document and a folder with all the images inside.