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Remove Running Headers and Footers when it is identical or consistent on every page. To delete a running header see [Regex](#) and/or ask Sabina.

Example of a Running Header

Keep information that is unique to a page, such as footnotes. For example, on the below page keep the Footnote, but remove the Running Header.

Example of a Page with a Header and Footnote

When editing a document converted from a PDF, headers and footers should have a regular pattern, allowing you to replace them with paragraph breaks (if page numbering is irrelevant) or page breaks (if page numbering is to be conserved).

See the [regular expressions section](#) for more information.

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