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Add Producer's Note

After you have renamed and reordered all the tracks for the title, you can now add a Producer's Note. A Producer's Note gives special information to the reader about the title. In this case, the Producer's Note for our MP3 to DAISY Audio titles informs the reader that they have been produced for accessible purposes for NNELS.

> Insert the Producer's Note *after* you have finished renaming all the tracks and before you check the Metadata.

To add the Producer's Note:

• After you have confirmed the tracks are all renamed and in their proper order, navigate down to the heading: Add Producer's Note. This is the third heading down on the Set Play Order Page

If you do not add a Producer's Note, you will get a pop up asking: You have not added the producer's note. Continue to metadata? followed by the

- Select the button: Add Producer's Note
- When you add the Producer's Note it will be inserted after the first track.

If you have any questions, post on the Q&A!

You can now move onto Check Metadata

Return to Set Play Order Page

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buttons Cancel and Okay. If you select Cancel you will remain on the Set Play Order page, and can add the Producer's Note and instructed above. If you select Okay you will be automatically taken to the Check Metadata page.