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## **Play Order**

In this section you can listen to or edit an individual track, one at at time. There is a dropdown menu labeled Track that lists each track for the audiobook. Underneath this are two buttons:Edit and Play Preview above the Player.

To play an individual track:

- Make a selection from the Track dropdown menu
- Select Play Preview to start playing the selected track
- If you want to listen to more, select the play/pause button in the player. You can also use the slider to go through the track

The Edit button will take you to the Edit Track page where you can do the following:

- Change the Play Order of Tracks (rank)
- Edit the Title of an Individual Track
- Join the Track
- Split the Track: if there is more than one book section in a track it needs to be split and renamed,
- Repair the Track
- Delete the Track



To rename the tracks in order and set heading levels go to Track Naming.



If you have any questions, post on the Q&A!

Return to Set Play Order Page

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