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Glossary for Access Keys on Converter Plus



This page is a work in progress. Please let Rachel know if you have any suggestions that are not on this list. We can also add these as notes to their respective pages throughout the wiki. You can also add it to the post in the COP Request Tracker. The post can be found under the Wishlist section and is titled: "Glossary for Access Keys"

Many of the shortcut keys in Converter Plus use browser access keys. These are made up of a key along with one or more modifiers. The modifiers vary among different browsers and operating systems. The modifiers are `alt` or `alt + shift`. On Mac, the modifiers in Chrome are `control + option` or `control + shift + option`.

The shortcuts are organized by page and function and for Chrome on Windows.

Open project page

Export: `alt+shift+e` (for this shortcut, `alt+e` does not work since it opens the Chrome menu)

Set Play Order

Play Preview: `alt+p`

Track discovery

- Heading text boxes: `alt+number`, for example `alt+1` for heading 1
- Advance: `alt+a`

Split Track

- Play: `alt+p`
- Position slider: `alt+s`
- Back 0.2 Second: `alt+shift+2`
- Forward 0.2 Second: `alt+2`
- Back 1 Second: `alt+shift+1`
- Forward 1 Second: `alt+1`
- Back 5 seconds: `alt+shift+5`
- Forward 5 seconds: `alt+5`
- Update: `alt+u`
- Preview from Split Point: `alt+r`

Edit All Tracks

There is a custom short key for navigating the Edit All Tracks Table. When focus is in one of the edit fields in the table you can use the following short key depending on your operating system:

- PC: Alt+Shift+Arrow keys to move in the corresponding direction
- Mac: Option+Shift+Arrow keys to move in the corresponding direction



With JAWS, sometimes feedback is not reliable but the cursor does move. If you get stuck. press JAWS key+tab to read the current cell and then one of the movement keys and it should move. If this does not work, you can tab to the next cell and shift tab back, then use the short key as described above.

If JAWS has not read the cell you are in, you can press JAWS key+Up Arrow to read it for you.

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Permanent link: <https://wiki.libraries.coop/public/nnels/mp3todaisy/shortkey-glossary?rev=1722440827>

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